

**MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT**  
5455 West Old Highway Road, Mountain Green, Utah 84050  
**Minutes of the Board of Trustees Meeting**  
Wednesday, August 4, 2021 6:00 P.M.  
APPROVED

**Board Members Present:** (Chairman) Larry Nance, Zane Gray, Bill Coutts, Nathan Hill, Taylor Nielsen **Employees Present:** Kent Wilkerson (Manager) Heather Burger (transcriptionist) **Guests Present:** Blaine Fackrell, Jared Anderson, Kathy Haws, Kevin Berkley

**A. Call to Order:** Chairman Larry Nance welcomed everyone present then called the August 4, 2021, meeting to order at 6:00 P.M.

**B. Prayer:** Member Gray

**C. Approval of Agenda:** Member Hill made a motion to approve the agenda as posted. Member Gray seconded. All in favor. Motion passed.

**D. Declaration of Conflicts of interest:** None.

**E. Approval of Minutes:** Member Coutts made a motion to approve the minutes as written. Chairman Nance seconded. All in favor. Motion passed.

**F. Public Comment:** Kathy Haws from the Trappers Loop subdivision came to voice concerns about the proposed community, Frontier Estates. She said there is concerning geological information that she would like the Board to consider as they decide how to move forward with the proposal.

## **Agenda Items**

### **1) Discussion with Morgan County Commissioner Blaine Fackrell**

Commissioners Fackrell and Anderson of Morgan County came to the MGSID meeting to give the Board an update on the District's application for ARPA COVID relief funds. Mr. Fackrell and Mr. Anderson were both positive about helping the sewer District get as much money as possible. Chairman Nance explained that the money would be used to help the District pay the debt incurred for the building of the plant expansion project. The District seeks to incur less debt so that the risk of having to increase rates for users is decreased. Commissioner Anderson emphasized the county's responsibility to determine whether the MGSID expansion project qualifies for the ARPA funds.

Member Nielsen asked who is going to vote on the committee that helps to decide how the funds are ultimately used. Chairman Nance asked for a schedule for the committee meetings.

There is a state ARPA fund that the District can apply for, and other grant funds as explained by Commissioner Fackrell.

### **2) Plant Expansion - Sunrise Engineering**

- a. Commissioner Anderson explained that all possible avenues for obtaining grant money have been or are being explored.
- b. Commissioner Fackrell suggested that the Board attend a town hall meeting for the County on August 26th.
- c. Final work release - the work release has been signed with the facilities committee giving the final review. The final bid date has not been decided, but should be soon. Chairman

Nance asked for an updated calendar. Updated cash flow analysis is expected from Cliff Linford. UDOT verbally approved the District's application for a permit. Verbal approval was also received for the stream alteration. The county permit is still pending. Permits hopefully will be finalized in the next week. Once the permits are in hand then reimbursement from WPR will be pending.

Member Hill asked what the \$5,000 to Union Pacific was for. That money covers a 3rd party that Union Pacific hires to oversee the permitting process. Mr. Anderson said it was their normal fee.

### **3) Service Standards \_Low Pressure Waste System**

Kevin Berkley from the Snyderville water reclamation district spoke with the facilities committee about the 20+ years of experience they have with low pressure sewer systems.

They use a low pressure system as a last resort. They give notices to each owner saying that their home is being served by a low pressure system. There is also a note on the plat. There would be a pump for each home. The homeowner would need to call the pump company and deal with any failures on their own. There are several fail-safe measures built into the system. Snyderville Basin has found them to be very useful when necessary.

Member Nielsen summarized that this low pressure system will work when a gravity system is not possible, but that a gravity system is always best and should be sought as a standard option before a low pressure pump system is considered.

Member Coutts emphasized that the homeowner accepts the risk, they are responsible from the mainline to their home, and that fact has to be emphasized in the agreement with the developer and the homeowner.

Manager Wilkerson explained that the District's ordinance requires a written agreement with each individual homeowner/developer when requesting the use of a low pressure system.

### **4) Wasatch Peaks Memorandum of understanding**

Member Nielsen gave an update on the agreement with Wasatch Peaks. Member Nielsen spoke with Mr. Bostock about completion of the agreement so the District can move forward with the next step of the CFP. Construction of the connecting sewer line is pending. WPR committed to having the agreement edited and back to the District by the 13th of August so that it could be reviewed for the September Meeting.

### **5) Fraud Risk Analysis Discussion**

There was a discussion about the conflict of interest and fraud disclosure form. Member Hill noted that if the new form is going to include the term "fraud" then there should be a section signed by the members stating that they will not commit fraud. Member Coutts noted that the cash receipt procedure should include an explanation that the Bank deposit slip should be kept on record with the receipt of payment, a copy of which is given to the customer.

Chairman Nance asked that the finance committee take the cash procedure statement and review it together. Further discussion about how checks should be signed was deferred to the finance committee as well.

## 6) Customer Discharge Limits

Manager Wilkerson reviewed the current ordinance regarding customer discharge limits, and specifically, illicit discharge penalties due to the recent problem in the plant. He added a section in the ordinance stating that if there is a willfully negligent discharge, or any illegal activity involved then that user will not receive a written warning, as in other cases, but that they will be immediately liable for plant remediation and fees.

The Board assisted with making some minor edits.

## 7) Reports

**Auditor:** In July the District ended the month in the negative. Member Hill noted that once the District starts to receive payments from Wasatch Peaks that will help to keep the balance in the positive. There was some discussion about the 1st quarter transparency report and why it was reported as late due to a mistake on the States' part.

**Personnel:** The personnel committee will meet with the Manager in September for a performance feedback session.

**Manager:** The Whole Board to receive a hard copy of the Child Richards Audit Report. It was in the mail on July 20th.

The plant is back up and running within normal parameters after the recent illicit discharge.

A slide on Creekside Drive has again restricted the pipe. The manager was able to inspect with a smaller camera and is looking into doing a flow test.

Canyon View Commercial is starting the stream crossing.

Member Hill asked what the Rome subdivision is. It is the renamed "Basin" subdivision. He also asked if the pipe cleaning by Twin D is in the budget. The Manager confirmed that it is within budget.

Member Coutts asked if there was a timeline given for the Johnson manhole to be raised per agreement. Manager Wilkerson said his goal is to be done by fall. Member Coutts asked if it's possible to have some sort of toxicity meter attached to each subdivision so that it's possible to narrow down where the illegal discharge might have come in. Manager Wilkerson said that the manpower and cost required to do that is not feasible.

Member Nielsen asked about the sewer line that has a FOG issue. Manager Wilkerson to report back to the Board about this line in particular once he has more details. Member Nielsen thought it was strange for there to be "Fat, Oil and Grease" build-up in a residential area. Manager Wilkerson explained that there could be a couple of benign explanations for the problem, but that there will be further investigation and a report back to the board about what repairs are required and how much they might cost.

Chairman Nance asked Manager Wilkerson to discuss the Canyon View line/manhole tests with the facilities committee.

Chairman Nance asked about the \$500,000 under "construction". That amount has yet to be spent before the end of the year. It is intended as a down payment for the equipment for the plant. He also noted that if the trend for the impact fees continues then the District will be behind in revenue. There was some discussion about what impact fees are pending for the rest of the year.

#### **8) Board New Business**

- Work with Sunrise/ WPR and others for the 2021 budget adjustments. Public hearing for our October Meeting.
- Discussion on fees in general, Member Coutts to follow-up.
- Manager Wilkerson to update the calendar and produce a hard copy for the Board
- Facilities committee to review the waste water report with the manager. Member Coutts asked Chairman Nance to communicate the discrepancies he noted.

#### **9) Motion to Adjourn**

Motion to adjourn the meeting made by member Hill. Member Gray seconded. All in favor. Meeting was adjourned at 8:13pm.

